

Job Title: IT Support Consultant

Job Number: 06-009

Location: Denver, CO

Group: Technology Services

Description:

We are seeking a Hardware/Phone Support Consultant to join our growing team in Central Denver. The Support Consultant will provide first and second level technical support to end users and businesses associated with general support questions in a Windows server and desktop environment via the phone or email. This position also requires the consultant to go to client site for IT maintenance and installations.

Requirements:

- Extensive knowledge of PC Operating systems (XP, Vista, Windows7), PC hardware
- Ability to rebuild a desktop
- Networking Experience
- Server operating system (2003, 2008, SBS, and Exchange)
- Microsoft Suite of products
- Strong written and verbal communication skills
- Able to work independently & be self-motivated
- Answering customer support requests via ticketing system in a timely fashion in accordance with a Service Level Agreement (SLA) -
- Strong critical thinking skills
- Strong customer service & teamwork skills
- Able to work well in a high stress environment
- 4 year degree and 2 to 3 years of hands-on experience
- Able to adapt to our work hard/play hard atmosphere
- Some Weekend On-Call will be required.
- Hours Per Week: 40 hours per week, which may include on-call status, evenings, and/or weekends.

Additional but not Required

- MAC skills a plus
- Help Desk Support Experience

Benefits Package includes:

Paid Time Off, Medical Insurance, Training, Casual Dress, Discounted Rates on Hardware/Software

Please provide Cover Letter & Resume

How to apply

1. e-mail your resume hr@seegee.com in txt, doc, or pdf format with any professional certificates.
2. Describe your experience in IT.
3. Describe or provide some of your work that you've completed.

No follow up emails please. We will email back if interested and schedule a first interview. Second interview is scheduled if hired.

Thank you for your time.